



Dear Parent/Guardian:

In an effort to continuously serve youth in the Umpqua Valley, Douglas County Partners for Student Success (DCPSS) is providing Virtual/Distance mentoring experiences through Bright Futures Umpqua. DCPSS staff will facilitate mentoring program activities that include but are not limited to: BrightWorks Clubs, skill building workshops and live chats with industry professionals through an online platform. DCPSS will use applications provided by a third party that members, parents/guardians and/or staff will access via the internet and use for purposes of communication and programming. These platforms are called Zoom and Oregon Connections.

This letter seeks consent for your child to utilize Zoom and Oregon Connections for distance-based mentoring program purposes such as BrightWorks Clubs, skill building workshops and live chats with industry professionals. Zoom and Oregon Connections provide an opportunity to deliver video and chat-based educational experiences to members via any device. Please be aware that Zoom collects information about its users and has its own privacy terms and conditions to which members must adhere. Please review Zoom's privacy terms and conditions carefully before registering your member: <http://zoom.us/terms> and <http://zoom.us/privacy>.

In order to participate in this Virtual/Distance Mentoring programming, you will need to provide the following:

- A computer, mobile, or tablet device with access to the Internet
- Disable participant to participant chat and file sharing
- Disable participant screen sharing
- Enable chat logging for ALL chat communications
- Recording or saving recordings is not permissible
- To register for Zoom, you will need to provide some customer data, including but not limited to: your email address and first and last name (for more information, see <https://zoom.us/privacy>)

We will use Zoom for the following anticipated program activities:

- Group chats
- Video conferencing
- Media sharing (for example, uploading images of artwork or other projects)

Our commitment to keeping the young people we serve safe is always our number one priority. DCPSS facilitators will actively monitor member activity on Zoom and will make every effort to protect member information by, among other things, maintaining control of, and access to, the data collected; prohibiting re-disclosure of member information; limiting the purposes for which the online platforms may use

member information; ensuring there is no advertising and that no member information is collected for commercial purposes. Further, all activities online must comply with DCPSS's safety policies, including relevant policies, such as the Code of Conduct, Acceptable Use Policy, Internet Safety Policy, Prohibition of 1:1 Contact Policy, which are available on the DCPSS website.

In addition, to ensure all youth and staff participating in Virtual/Distance mentoring programs such as BrightWorks Clubs, skill building workshops and live chats with industry professionals are safe during this critical time, DCPSS has developed additional layers to keep your child/children safe:

1:1 Virtual/Distance Mentoring is not permitted. All Virtual/Distance Mentoring must be Small Group with a minimum of two DCPSS facilitators. All online activities will be recorded. Access to these recordings is available upon request. DCPSS must have signed parental permission prior to youth engaging in Virtual/Distance Mentoring.

Please complete the attached form to record your consent for your child's use of Zoom and Oregon Connection. Please return the completed form to Elena Contreras at elena.contreras@ucanccap.org or Isaac Norman at Isaac.Norman@ucanccap.org. If you have any questions, please feel free to contact us.

Sincerely,
DCPSS Staff

Parent/Guardian Permission

I, _____, parent/guardian of _____,

Print parent/guardian name

Print member's name

give permission for him/her to participate in the following distance-based online learning experiences facilitated by Douglas County Partners for Student Success:

- BrightWorks Clubs
- Skill-building workshops
- Live chats with industry professionals

Parent/Guardian's Email Address _____

Parent/Guardian's Signature _____

Date _____